



MINUTES

SELECT BOARD

11/19/2020

Present: Select Board Member, Bernard W. Greene, Select Board Member, Nancy S. Heller, Select Board Member, Heather Hamilton, Select Board Member Raul Fernandez, John VanScoyoc

RECORDED: REMOTE PARTICIPATION VIA ZOOM PLATFORM, 5:00 pm

ANNOUNCEMENTS/UPDATES

Board member Fernandez gave an update on the Police Reimagining Task Force that meets every Friday morning at 8:00 am; information is on the Town's website. There will be a survey hitting your mailbox. Please respond if you receive one, your input is helpful

Chair Greene gave an update on the Police Reform Task Force that meets every other week; the subcommittees meets more regularly. Documents and minutes are on the website

Board member VanScoyoc spoke on a recent NY Times article referencing a boom in interest of all electric development across the country. The article mentions Brookline Massachusetts as a major contributor to jump starting community interest; this is a fast moving issue.

Brookline Rotary club is providing thanksgiving meals for those in need

PUBLIC COMMENT – no speakers

MISCELLANEOUS

Question of approving the following meeting minutes:

November 10, 2020

November 17, 2020

On motion it was,

Voted to approve the following meeting minutes:

November 10, 2020

November 17, 2020

Aye: Bernard Greene, Nancy Heller, Heather Hamilton, Raul Fernandez, John VanScoyoc

AMENDMENT

Question of approving Amendment No. 5 with Hill International for the Project Representative Services on a Temporary Basis (up to 3 months) for the Brookline High School Expansion in the amount of \$79,128.

3.A.

In Select Board

11/19/2020

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On motion it was,

Voted to approve Amendment No. 5 with Hill International for the Project Representative Services on a Temporary Basis (up to 3 months) for the Brookline High School Expansion in the amount of \$79,128.

Aye: Bernard Greene, Nancy Heller, Heather Hamilton, Raul Fernandez, John VanScoyoc

CHANGE ORDER

Question of approving Change Order No. 5/ PCCO No. 12 with Skanska for the Brookline High School Expansion project in the amount of \$183,282.

On motion it was,

Voted to approve Change Order No. 5/ PCCO No. 12 with Skanska for the Brookline High School Expansion project in the amount of \$183,282.

Aye: Bernard Greene, Nancy Heller, Heather Hamilton, Raul Fernandez, John VanScoyoc

AMENDMENT

Question of approving Amendment No 1 to the contract with Gilbane Building Company in the amount of \$100,680 for the Driscoll School Project for added preconstruction services.

On motion it was,

Voted to approve Amendment No 1 to the contract with Gilbane Building Company in the amount of \$100,680 for the Driscoll School Project for added preconstruction services.

Aye: Bernard Greene, Nancy Heller, Heather Hamilton, Raul Fernandez, John VanScoyoc

CONTRACT

Question of approving the proposed contract with BR+A in the amount of \$129,500 for the Driscoll School Project for an Independent Engineer/Commissioning Agent.

On motion it was,

Voted to approve the proposed contract with BR+A in the amount of \$129,500 for the Driscoll School Project for an Independent Engineer/Commissioning Agent.

Aye: Bernard Greene, Nancy Heller, Heather Hamilton, Raul Fernandez, John VanScoyoc

GRANT

Question of accepting the annual Emergency Management Performance Grant in the amount of \$21,500 for the Town's Office of Emergency Management.

Chief Sullivan reviewed that this is an annual grant from the Massachusetts Emergency Management. He reviewed the proposed uses for the grant funds.

On motion it was,

3.A.

In Select Board

11/19/2020

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Voted to accept the annual Emergency Management Performance Grant in the amount of \$21,500 for the Town's Office of Emergency Management.

Aye: Bernard Greene, Nancy Heller, Heather Hamilton, Raul Fernandez, John VanScoyoc

CALENDAR

BOARDS AND COMMISSIONS - INTERVIEWS

The following candidates for appointment/reappointment to Boards and Commissions will appear for interview:

Preservation Commission

Elizabeth Armstrong is applying for reappointment. She is a retired attorney with experience in litigation, state government and legal writing. Ms. Armstrong has been on the commission for two years and enjoys it and feels she is able to be a good resource with her skills. She has been active in subcommittee work, rewrote the demolition delay, and is currently rewriting the local historic district guidelines. She likes being involved in this important work helping maintain the distinct look of the town. Ms. Armstrong gave a brief review of the demolition delay process.

WARRANT ARTICLES

Further review and possible reconsideration/vote on the Warrant Articles for the 2020 Special Town Meeting including:

Warrant Article 34 - Affordable Housing

Deputy Town Administrator Melissa Goff reviewed that there is a late submittal of revised language from the Advisory committee submitted by L Selwyn and J. Davis. It is related to the last resolve clause. The Select Board's current position is on the last Advisory Committee's version.

6. To engage in a planning process to expand on the specific analyses and recommendation of 2016 Housing Production Plan and determine whether making changes to our Zoning Bylaw to encourage and incentivize additional housing units, including where and at what levels would be beneficial to the Town, after considering the impact costs, including the additional costs in public works, parks and open space, education and other infrastructure, that such additional housing would necessitate, as well as its impact on open space and historic streetscape , traffic, carbon emissions, mass transit capacity, reductions in street level commercial space, evictions of commercial and residential tenants, and non-renewals of commercial and residential leases by lessors or developers

Petitioner Jeff Wachter added that the petitioners continue to move the motion they have submitted. They made a slight change that removes the final whereas clause and changes one word "recommends instead of proposed".

Board member VanScoyoc spoke in support of the Advisory Committee's previous language that the Board voted in favor of. He said this latest version feels editorializing to him.

3.A.

In Select Board

11/19/2020

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Board member Heller added this is a comprehensive process and supports the expanded language.

1. On motion it was,

Voted to reconsider Article 34

Aye: Bernard Greene, Nancy Heller, Heather Hamilton, Raul Fernandez, John VanScoyoc

2. On motion it was,

Voted 2-3 Favorable Action on the revised Advisory Committee language submitted by Lee Selwyn and Jonathan Davis amendments. MOTION FAILS

Aye: Nancy Heller, John VanScoyoc

Against: Bernard Greene, Heather Hamilton, Raul Fernandez

- Jeff Watcher reviewed the petitioner's version assumes the Town needs more housing and the Housing Production Plan determines what and where it is needed, and address reappointments to Boards and commissions efforts to make them aware of the Housing Production Plan's goals and targets.
- The Advisory Committee's recommendation looks at whether we should have more housing

Board member VanScoyoc spoke on the various revisions and this late submittal. A lot of work was put into this article by the Advisory Committee. At some point it was determined that it represented an improvement over the petitioner's version.

3. On motion it was,

Voted 4-1 Favorable Action on the Advisory Committee's original version as previously voted upon.

Aye: Bernard Greene, Nancy Heller, Heather Hamilton, John VanScoyoc

Against: Raul Fernandez

Board member VanScoyoc spoke on last week's Board vote on article 18, Rank Choice Voting. He feels that the Select Board was not fully advised of the petitioner's position vs. the Advisory Committee's language, and there was some clarification needed.

There was no motion to reconsider the vote.

There being no further business the Chair adjourned the meeting at 6:05 pm

ATTEST

5.A.

To: The Brookline Select Board
From: Brookline Commission for the Arts
Date: September 30, 2020

Re: Changing Brookline Poet Laureate program to Brookline Literary Laureate program

At a meeting on Wednesday, March 4, 2020, of the Brookline Commission for the Arts, the following motion passed unanimously: “to change the current poet laureate program to literary laureate program, and to accept and present the attached amended guidelines to the Brookline Select Board for review and approval.”

The commission would like to broaden the search for exceptional talent in all areas of literary arts, including, but not limited to, poetry, spoken word poetry, fiction, non-fiction, and playwriting, believing this would lead to more diversity amongst applicants and more opportunities for program funding.

See the attached documents for review:

- a) Original Poet Laureate program guidelines (2012).
- b) Draft, subject to approval, Literary Laureate program guidelines.

The commission thanks you for your attention to this matter.

LITERARY LAUREATE OF BROOKLINE

Program Description and Guidelines

D R A F T

PENDING SELECT BOARD APPROVAL

LITERARY LAUREATE OF BROOKLINE, MASSACHUSETTS PROGRAM DESCRIPTION AND GUIDELINES

PROGRAM DESCRIPTION AND MISSION

The Town of Brookline, Massachusetts (the Town), a community of nearly 60,000, is home to a number of highly accomplished literary artists. While the Town, through organizations such as the Brookline Commission for the Arts (BCA) actively supports artists working in several media, the Town can do more to increase appreciation for the literary arts. A Literary Laureate appointed by the Brookline Select Board would help to bring the literary arts into the community.

Mission of the Literary Laureate Program

- ◆ To enhance cultural life in Brookline
- ◆ To promote awareness and appreciation of the literary arts to a wide range of audiences
- ◆ To utilize the literary arts to celebrate community events
- ◆ To connect members of the Brookline community through literary arts

PROGRAM GUIDELINES

Administration

The Literary Laureate of Brookline Program (the Program) was established by authority of the Select Board of the Town of Brookline, Massachusetts on October 6, 2020. The official name of the Program is “The Literary Laureate of Brookline Program.” The Select Board has adopted and may amend these guidelines at any time. The Select Board shall also have the right to terminate the Program.

For the 2020-2023 appointment, the Select Board created this new program that broadens the search for exceptional talent in all areas of literary arts, including, but not limited to, poetry, spoken word poetry, fiction, non-fiction, and playwriting.

The Program shall be administered by the BCA on behalf of the Town of Brookline. Among its responsibilities the BCA shall:

- ◆ Assign a BCA member as a liaison to the Literary Laureate
- ◆ Publicize events that feature the Literary Laureate in various media, including the BCA’s web site
- ◆ Maintain an archive of the Literary Laureate’s activities through meeting minutes with information provided by the BCA liaison and the Literary Laureate, who shall attend two commission meetings annually
- ◆ Facilitate the activities of the Literary Laureate by helping to make initial contacts with appropriate community members
- ◆ Assist the Literary Laureate with questions/concerns that may arise in conjunction with the position

5.A.

The BCA shall provide the Brookline Select Board with a report on the Brookline Literary Laureate Program as part of the BCA's annual report to the Town.

Eligibility

The Literary Laureate must:

- ◆ Be a resident of Brookline
- ◆ Have a demonstrated commitment to the community
- ◆ Have a substantial body of work, including published work
- ◆ Have the ability and enthusiasm to fulfill the duties of the Literary Laureate

All candidates are eligible regardless of race, gender, belief, national origin, sexual orientation or physical ability.

Submission Requirements

- ◆ Letter of interest outlining the writer's reasons for applying and vision for the position
- ◆ Curriculum vitae
- ◆ A selection of representative work

Term

- ◆ An initial two-year term, which shall be renewable by mutual agreement for additional one- or two-year extensions.

Duties/Requirements

- ◆ Undertakings of the Literary Laureate's own initiative using creative and innovative ways to expose the residents of Brookline to the literary arts.
- ◆ Outreach to sites such as schools, libraries, senior center and housing, and teen center
- ◆ Public performances
- ◆ Participate in educational workshops
- ◆ If a poet, participate in public commemoration of National Poetry Month in April
- ◆ Present appropriate works at civic events and in Town publications
- ◆ Attend two meetings a year of the BCA to report on activities

Selection Committee

The selection committee will be formed by the BCA's Literary Laureate sub-committee and will include:

- ◆ A member of the BCA who shall serve as chair
- ◆ A writer or recognized authority on poetry and other literary genres

5.A.

- ◆ An individual affiliated with the Brookline Public Schools (e.g. teacher, parent, school committee member, school librarian) appointed by the School Committee
- ◆ An individual affiliated with the Brookline Public Library to be appointed by the Board of Library Trustees
- ◆ An individual affiliated with a local institution of higher learning
- ◆ An at-large member of the community

All members of the selection committee shall be residents of the Town of Brookline.

Schedule

The BCA plans to announce the inaugural Literary Laureate prior to May, 2020. .

Publicity for Selection and Announcement Process

The BCA shall manage the publicity for the Program's selection process and the announcement of the Literary Laureate.

Stipend and Budget

The stipend will be \$1,000 per year but will be raised to \$2,000 if matching funds are available.

Agreement

It will be a condition of the appointment that the Brookline Literary Laureate and the Town of Brookline by the BCA enter into a mutually agreeable written agreement.

Vacancy

In the event of a vacancy, the vacancy shall be filled in the same manner as the original appointment.



- Betsy DeWitt – Chairman
- Nancy A. Daly
- Jesse Mermell
- Richard W. Benka
- Kenneth M. Goldstein
- Melvin A. Kleckner –
Town Administrator

AGENDA

BOARD OF SELECTMEN

CALENDAR

FOR

01/17/2012

SELECTMEN'S HEARING ROOM

1. ANNOUNCEMENTS

7:00 PM Selectmen to announce recent and/or upcoming Events of Community Interest.
2. SELECTMEN UPDATES

Reports by individual Selectmen on activities related to carrying out the responsibilities of the Board.
3. PUBLIC COMMENT

Public Comment period for citizens who requested to speak to the Board regarding Town issues not on the Calendar.
4. MISCELLANEOUS

Approval of miscellaneous items pgs. licenses, vouchers, and contracts.
5. NEW VOTING PRECINCTS

7:15PM Town Clerk Patrick Ward will appear to update the Board on new voting precincts resulting from Redistricting.
6. CLIMATE WEEK

Mary Dewart and members of the Climate Action Committee will appear to update the Board on activities taken place during 2012 Climate Action Week January 21st to the 29th.
7. POET LAUREATE

Question of establishing The Poet Laureate of Brookline Program and adopting Guidelines for said Program.

a. Question of accepting a Gift in the amount of \$500 from BayState Federal Charitable Foundation to fund the annual stipend for the Poet Laureate of Brookline Program.
8. COYOTE CONTROL

Selectman Ken Goldstein will present potential strategies in the dealing with the Coyote population in Town.

a. Question of designating the the Animal Control Officer

5.A.

In Board of Selectmen

01/17/2012

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POET LAUREATE

Question of establishing The Poet Laureate of Brookline Program and adopting Guidelines for said Program.

a. Question of accepting a Gift in the amount of \$500 from BayState Federal Charitable Foundation to fund the annual stipend for the Poet Laureate of Brookline Program.

Selectman Goldstein took the podium and read a poem about a walk in Brookline. He introduced the Brookline Poet Laureate Program. A Poet Laureate will work to bring poetry into public life. Many municipalities have a poet laureate. The position will promote awareness and appreciation of poetry arts to a wide range of audiences. Selectman Goldstein presented a program description and guidelines, and acknowledged everyone involved in drafting this program. He thanked BayState Federal Charitable Foundation for the donation of \$500.00.

Joe McGonegal of the Commission for the Arts updated the Board on the events that took place in putting this program together. He is pleased to offer this program to the community. Selectman Benka thanked former Selectman Skip Sessling for encouraging the Board to look into this and Selectman Goldstein for following through on the suggestion.

On motion it was,

Voted to approve establishing The Poet Laureate of Brookline Program and adopting Guidelines for said Program, and to authorize the Brookline Commission for the Arts to make minor technical improvements to the documents that they deem necessary.

Voted to accept a Gift in the amount of \$500 from BayState Federal Charitable Foundation to fund the annual stipend for the Poet Laureate of Brookline Program.

Aye: Betsy DeWitt, Nancy Daly, Jesse Mermell, Richard Benka, Kenneth Goldstein

COYOTE CONTROL

Selectman Ken Goldstein will present potential strategies in the dealing with the Coyote population in Town.

a. Question of designating the the Animal Control Officer Pierre Verrier as the town's Problem Animal Control Agent as authorized in 321 CMR 2.14.

Chairman DeWitt stated that Selectman Goldstein and she attended a neighborhood meeting about coyote activity. Selectman Goldstein added that in connection with other

**POET LAUREATE OF BROOKLINE, MASSACHUSETTS
PROGRAM DESCRIPTION AND GUIDELINES**

PROGRAM DESCRIPTION AND MISSION:

The Town of Brookline, Massachusetts, a community of nearly 60,000, is known to be home to a number of highly accomplished poets. While the Town, through the Brookline Commission for the Arts and other organizations, actively supports artists of many media, more can be done to increase appreciation for poetry and the literary arts. A poet laureate appointed by the Town's Board of Selectmen would work to bring poetry into public life. Since the time of the ancient Greeks poet laureates have been appointed by governments large and small. Locally, poet laureate programs exist in many municipalities.

Mission of the Poet Laureate Program:

- ◆ To enhance cultural life in Brookline.
- ◆ To promote awareness and appreciation of poetry and the literary arts to a wide range of audiences.
- ◆ To utilize poetry to celebrate community events.
- ◆ To connect members of the Brookline community through poetry.

PROGRAM GUIDELINES:

Administration:

The Poet Laureate of Brookline Program (the "Program") is established by authority of the Board of Selectmen of the Town of Brookline, Massachusetts. The official name of the Program is "The Poet Laureate of Brookline Program". The Board of Selectman has adopted and may amend these guidelines at any time. The Board of Selectmen shall also have the right to terminate the Program.

The Program shall be administered by the Brookline Commission for the Arts on behalf of the Town of Brookline. The responsibilities of the Brookline Commission for the Arts shall include:

- ◆ Assigning a member of the Commission as a liaison to the Poet Laureate.
- ◆ Publicizing related events in print and on the Brookline Commission for the Arts web site.
- ◆ Maintaining an archive of the Poet Laureate's activities (through meeting minutes with information provided by the Brookline Commission for the Arts liaison or the Poet Laureate who should attend two meetings annually).
- ◆ Providing the Board of Selectmen with a report on the Brookline Poet Laureate Program as part of the Brookline Commission for the Arts' annual report.
- ◆ Facilitating the activities of the Poet Laureate by helping he/she make initial contacts with appropriate community members.
- ◆ Assisting the Poet Laureate with questions/concerns that may arise in conjunction with his/her position.

Eligibility:

- ◆ Must be a resident of Brookline.
- ◆ Must have a demonstrated commitment to the community.
- ◆ Should have a substantial body of work, including published work.
- ◆ Should be capable and enthusiastic to fulfill the duties of the Poet Laureate.
- ◆ All candidates are eligible regardless of race, gender, belief, national origin, sexual orientation or physical ability.

Submission Requirements:

- ◆ Letter of interest outlining the poet's reasons for applying and vision for the position.
- ◆ Curricula vitae.
- ◆ A selection of representative poetry.

Term:

There shall be an initial two year term; which shall be renewable by mutual agreement for additional one or two year extensions.

Duties/Requirements:

- ◆ Undertakings of the Poet Laureate's own initiative using creative and innovative ways to expose the residents of Brookline to poetry and prose.
- ◆ Outreach to schools, senior center, future teen center, and in libraries.
- ◆ Public performances.
- ◆ Participate in educational workshops.
- ◆ Participation in public commemoration of National Poetry Month (Present?).
- ◆ Present appropriate works at civic events and in Town publications.
- ◆ Attend a meeting of the Brookline Commission for the Arts twice annually to report on activities.

Selection Committee:

The selection committee will be formed by the BCA's Poet Laureate sub-committee and will include:

- ◆ A member of the Brookline Commission for the Arts shall be appointed and serve as chair.
- ◆ A poet or recognized authority on poetry.
- ◆ An individual affiliated with the Brookline Public Schools to be appointed by the School Committee (e.g. teacher, parent, school committee member, school librarian).
- ◆ An individual affiliated with the Brookline Public Library to be appointed by the Board of Library Trustees.
- ◆ An individual affiliated with a local institution of higher learning.

5.A.

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- ♦ An 'at-large' member of the community.

All members of the selection committee shall be residents of the Town of Brookline.

Selection Criteria:

See scoring rubric attached as Exhibit "A".

Schedule:

It is hoped that the first Brookline Poet Laureate can be appointed and announced in April, 2012. April is National Poetry Month.

Publicity for Selection Process:

Publicity for the selection process and announcement of the Poet Laureate program will be handled by the Brookline Commission for the Arts.

Stipend and Budget:

Based upon the availability of donated or grant funds, the Brookline Poet Laureate will be provided with a modest stipend/honorarium of one thousand dollars (\$1,000) annually. Funding will be through private donations (to be solicited by the Brookline Commission for the Arts) and/or a grant from the Brookline Commission for the Arts. It is anticipated that Brookline Poet Laureate program will require approximately two hours per month of additional support from the Brookline Commission for the Arts current part-time paid administrator (a Town employee).

Agreement:

It will be a condition of the appointment that the Brookline Poet Laureate and the Town of Brookline by The Brookline Commission for the Arts) enter into a mutually agreeable written agreement. The agreement attached hereto as Exhibit "B" shall form a basis for the agreement.

Vacancy:

In the event of a vacancy, the vacancy shall be filled in the same manner as the original appointment.

Submission # _____
Score _____

1st Round Scoring Rubric

Primary Reviewer: _____

Secondary Reviewer: _____

Categories	Point Values			Totals
	1	2	3	
Artistic merit	Poetry submitted demonstrates minor artistic achievement. Few or no works published. No awards or positive reviews.	Poetry submitted is of good quality. Works have been published in reputable formats/publications. Works have received positive feedback/ awards.	Poetry submitted is of the highest standard. Many works have been published and have been noted for distinction in the form of awards and/ or reviews.	
Commitment to community	Little to no history of community outreach/ involvement.	History of work with community organizations (i.e. schools, FBOs, CBOs).	Strong history of community work in the field of poetry. Candidate may be/ has been an educator, festival organizer, or served in other roles.	
Alignment of statement with COB mission and role	Statement does not align well with COB mission and role.	Statement matches with COB Mission and role in several aspects.	Statement aligns strongly with COB mission and role. Candidate's vision of the position parallels with the task force's suggestions.	

TOTAL SCORE _____

Additional Comments:

5.A.
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Online Form Submittal: Board/Commission Application Form

notifications@brooklinema.gov <notifications@brooklinema.gov>

Sun 11/8/2020 6:12 PM

To: Devon Fields <dfields@brooklinema.gov>; Ben Vivante <bvivante@brooklinema.gov>

Board/Commission Application Form

Please use this form to apply for one of the [open Board/Commission positions](#). We welcome your application and will respond to you quickly.

Name	Rezaul Haque
Address	[REDACTED]
Home Phone	[REDACTED]
Work Phone	Field not completed.
Email	[REDACTED]
Application for specific Board/Commission?	Commission on Diversity Inclusion and Community Relations
What type of experience can you offer this Board/Commission?	I'm a person of color, Muslim, and a first-generation American immigrant with a degree from a Boston university. I have extensive experience in working in a racially diverse environment (tech). I can bring a wide area of perspectives the commission may not have access to.
What type of issue would you like to see this Board/Commission address?	Brookline citizens are quite involved in the workings of this city. I'd love to see more involvement from people who look like me.
Are you involved in any other Town activities?	I've lived in Brookline for more than 20 years, but it's my first time trying to be the change I want to see.
Do you have time constraints that would limit your ability to attend one to two meetings a month?	No.
IF RELEVANT, YOU CAN ATTACH OTHER MATERIALS (RESUME, NEWSPAPER, MAGAZINE, OR JOURNAL ARTICLE, ETC.)	Field not completed.

Email not displaying correctly? [View it in your browser.](#)



Commission for Diversity, Inclusion & Community Relations
(As of November 2020)

MEMBERS:

Joan Lancourt	Term expires 2021
Samuel Batchelder	Term expires 2023
John Malcolm Cawthorne	Term expires 2022
Bob Lepson	Term expires 2023
Jessica Chicco	Term expires 2022
Kea van der Ziel	Term expires 2023
Mariah Noberga	Term expires 2021
Eloise Lawrence	Term expires 2021
Steven Laduzinski	Term expires 2022
Malcolm Doldron	Term expires 2022
Irving Allen	Term expires 2022
Raul Fernandez	Select Board Representative
Susan Federspiel	School Liaison
Casey Hatchett	Police Department Liaison
Emre Muftu	Student Liaison (2.11.2020)

There are 3 vacancies as of November 2020

Rezaul Haque interviews for appointment 11.24.20



Brookline Commission for Women (As of 11/16/20)

MEMBERSHIP, APPOINTMENT, TERM

(a) The Commission shall consist of **eleven members**, all of whom shall be appointed by the Select Board to serve for a term of three years.

(b) The initial appointments shall be made for staggered terms as follows: the term of three members shall expire after one year, the term of four members after two years and the terms of four members after three years. When a vacancy occurs, an appointment shall be made by the Select Board. The Commission shall recommend to the Board of Selectmen candidates to fill vacancies. A person is not precluded from serving more than one term. Commissioners must be residents of the Town of Brookline.

MEMBERS:

1. Gloria RudischTerm expires 2021
2. Felina Silver Robinson.....Term expires 2021 – Vice Chair
3. Rebecca Stone.....Term expires 2021 – Chair

4. Meenakshi Garodia.....Term expires 2022
5. Hadassah MargolisTerm expires 2022
6. Homa Sarabi-Daunais.....Term Expires 2022
7. Elizabeth Stillman.....Term expires 2022 – Secretary

8. Carol Caro.....Term Expires 2023
9. Lucy ChieTerm expires 2023
10. Aileen Lee.....Term expires 2023
11. Nicole McClelland.....Term expires 2023

A term is understood to begin on July 1 of the calendar year appointed. A term year is July 1– June 30th, Brookline’s fiscal year. New members filling a mid-term vacancy will serve out the term of the vacated seat. Commissioners wishing re-appointment should notify the Select Board of the request no later than May 15th of their term expiration year.

THIS IS AN ELEVEN MEMBER BOARD

Re: women's commission appointments/terms

Rebecca Stone <rstonewalt@gmail.com>

Mon 11/16/2020 3:47 PM

To: Devon Fields <dfields@brooklinema.gov>

 1 attachments (35 KB)

Comm for Women Membership 11.16.20.docx;

Hi Devon,

I think it will work better if we give all those just appointed the longest term (to 2023). So I switched Aileen Lee and Homa Sarabi-Daunais. Also, please note that Felina goes by Silver Robinson (no hyphen).

So below (and also attached) is my amended membership and term list. I organized alphabetically within term expiration year. If you agree, I will send this around to commissioners explaining that if anything is different than their original letter indicated, it's because we have had to adjust terms to reinstate the original staggering of terms.

1. Gloria Rudisch..... Term expires 2021
2. Felina Silver Robinson..... Term expires 2021 – Vice Chair
3. Rebecca Stone..... Term expires 2021 – Chair
4. Meenakshi Garodia..... Term expires 2022
5. Hadassah Margolis..... Term expires 2022
6. Homa Sarabi-Daunais..... Term Expires 2022
7. Elizabeth Stillman..... Term expires 2022 – Secretary
8. Carol Caro..... Term Expires 2023
9. Lucy Chie..... Term expires 2023
10. Aileen Lee..... Term expires 2023
11. Nicole McClelland..... Term expires 2023

Also: can we formally state that the term runs from July 1- June 30 (aligned with the fiscal year)? I know the Select Board has assumed August, but it's not in the bylaw or any document I've ever seen, and we've never known whether it was Aug. 1 or Aug. 31. I don't believe this needs to be voted by SB since it's not a change of anything but habit. That also means that those who wish to apply for re-appointment need to do so no later than, say, May 15 of each year to give the Board time to review and re-appoint. Clarifying that in board documents and term notices to new members would also be helpful. I've amended the attached document with language that reflects this term definition.

LMK if I need to submit the above as a request to the SB. I've been thinking maybe we'd submit housekeeping amendments to our by-law at next May town meeting to reflect the above and also our decision to allow applicants for commissioner age 16+. But for now, I just want to be clear with the current membership and to have the SB's blessing and coordinated messaging.

Thanks Devon!

Rebecca

On Nov 16, 2020, at 1:58 PM, Devon Fields <dfields@brooklinema.gov> wrote:

Hi Rebecca,

I hope you had a lovely weekend. I am working on the appointment letters and wanted to show you what I have for terms before I send them out. Let me know if you think any of them need to be changed. I will clean up the cover sheet once we confirm the appropriate term expirations.

Thank you!

Devon Fields (she, her, hers)

Administrative Services Director

Town Hall |333 Washington St., 6th Floor

Brookline, MA 02445

dfields@brooklinema.gov

office: (617) 730-2211 |cell: (617) 869-4013

www.brooklinema.gov

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Office Hours: M-Th: 8 a.m. - 5 p.m. Friday: 8 a.m. - 12:30 p.m.

<Comm for Women Summary 11.16.20.docx>

9.A.

The proposed Brookline letter on the following pages was drafted from sample letters provided by MAPC and MCAN, along with example letters submitted Boston, Wellesley, Newton, Concord and other cities and towns.

Instructions from MAPC on how to submit:

- Comment letters should be submitted to the BBRS by November 24, 2020.
- The letter can be attached to an email and emailed to Dan Walsh at the Division of Professional Licensure in the Office of Public Safety and Inspections at dan.p.walsh@mass.gov.
- The body of the email should indicate that the comments relate to proposal 11-03-2020 Code Change Proposal Mass. Zero Energy Buildings Coalition and the November 10, 2020 BBRS Public Hearing.

DRAFT

[MUNICIPAL/SBCAC LETTERHEAD]

November 24, 2020

Richard Crowley, Chair
Lisa Davey, Vice-Chair
Massachusetts Board of Building Regulations and Standards (BBRS)

Re: Support of the proposed EZ Code 2.0 as an update to the MA Stretch Energy Code

Dear Chair Crowley, Vice-Chair Davey and Board Members,

The Brookline Select Board Climate Action Committee has voted to urge the BBRS to update the current Massachusetts Stretch Energy Code to a Net Zero stretch code, based on the EZ Code 2.0 proposal submitted at the Board's November 10, 2020 virtual public hearing. We recognize the importance of a robust Stretch Energy Code that is consistent state-wide, enabling cities and towns to help achieve the Commonwealth's energy efficiency and climate goals, while make buildings safer, more comfortable, energy-efficient and climate-resilient.

Brookline was one of the earliest municipalities to adopt the Stretch Energy Code and achieve designation as a Massachusetts Green Community. Although the Stretch Code when first developed provided considerably higher levels of energy efficiency compared to the base energy code requirements, the regular updates to the base code has left the Stretch code without significant improvement. The EZ Code would provide Brookline, along with many communities across Massachusetts, the opportunity to improve building construction and energy efficiency, getting us closer to meeting the climate goals outlined in the Global Warming Solutions Act.

Massachusetts communities along with experts in the building design and construction industry can provide valuable input in the development of a revised Stretch Energy Code to ensure workability and clear paths of compliance to minimize energy consumption and carbon pollution. An updated stretch code must address enhanced thermal envelopes and strategies to reduce energy use, electrify space and water heating, emphasize renewables to support electrification, bolster resilience, and accelerate deployment of electric vehicles, solar, and battery storage. We support these components of the EZ Code proposal as it relates to commercial construction, and likewise support the development of a companion residential Net Zero pathway.

Brookline's Climate Action Plan sets a goal of Zero Emissions community-wide by 2050. Town leaders have committed to fossil fuel free municipal building projects, increased solar panel installations on Town buildings, and electrifying the municipal vehicle fleet. In November 2019, Brookline's Town Meeting overwhelmingly approved a proposed bylaw requiring Fossil Fuel

Free building construction, and although the MA AG disapproved it on legal grounds, the ruling acknowledged that the bylaw is consistent with the Commonwealth's policy goals. With Buildings as a significant source of Brookline's greenhouse gas emissions, an updated Stretch Energy Code is a critical component to help us accelerate the process of achieving our ambitious climate goals.

Thank you for your time and attention to this urgent and important matter.

Sincerely,

Nancy Heller, Select Board Member and Co-Chair, and Werner Lohe, Co-Chair
Brookline Select Board Climate Action Committee (SBCAC)

cc:

Governor Charles Baker

House Speaker Robert DeLeo

Senate President Karen Spilka

State Senator Cynthia Creem

State Representatives Nika Elugardo, Edward Coppinger, Michael Moran, and Tommy Vitolo

DOER Commissioner Patrick Woodcock



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NET ZERO BUILDINGS

Net Zero buildings are the future for **better, more efficient, and more affordable construction**. Better buildings make our homes and communities safer, healthier, and more climate-friendly.

WHAT IS A NET ZERO BUILDING?

A **Zero Building** is an ultra low energy, combustion-free building that sources 100% of its annual energy from additional **renewable energy** sources. Because they do not contribute to carbon pollution, Net Zero buildings are a key **climate solution**.

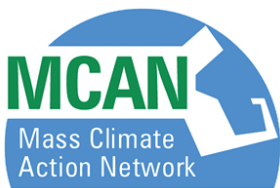


© New Ecology, Trinity Financial

Case Study: Bristol Commons, located in Taunton, is a great example of a fossil-fuel free affordable housing project in Massachusetts.

WHY NET ZERO BUILDINGS?

In Massachusetts and across the United States, the building sector accounts for a big slice of our carbon pollution. By building **Net Zero buildings**, we can have a **huge impact** on reducing our pollution as a state, country, and planet. The international scientific consensus is that all buildings must be Net Zero by 2050.



WE HAVE THE SOLUTIONS...

HOW DOES THE CODE GET US THERE?

Luckily, the technology to build Net Zero buildings is available **NOW**. **Net Zero is not only technologically feasible, but cost-effective**. Building Net Zero means both a **huge reduction in carbon pollution**, and a **decrease in energy bills** for families across the state.

FIND US ON...



@MASSCLIMATE

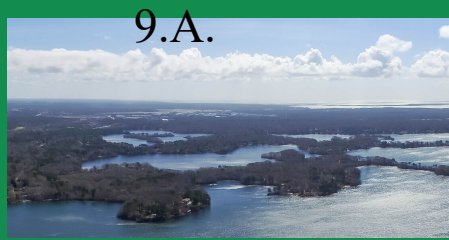


@MASSCLIMATEACTION

[HTTPS://WWW.MASSCLIMATEACTION.ORG/](https://www.massclimateaction.org/)

WE NEED MUNICIPAL VOICES TO BE HEARD.

**EMAIL NETZERO@MASSCLIMATEACTION.NET TO TAKE ACTION
ON A NET ZERO BUILDING CODE IN MASSACHUSETTS!**



NET ZERO STRETCH CODE

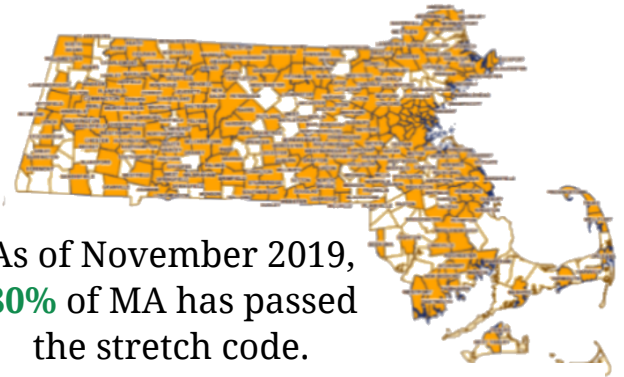
WHY DO WE NEED A NET ZERO BUILDING CODE?

The stretch code is no longer a stretch. We need to update it to become Net Zero.

The Board of Building Regulations and Standards (BBRS), appointed by the Governor, is responsible for updating our building codes. When the BBRS passed the **stretch code** in 2008, it represented a **significant leap forward** from the base code, allowing communities to require **better buildings**. However, due to the base code catching up in terms of efficiency, the stretch code is no longer a real improvement.

Because of the work of **advocates like you**, the BBRS will consider multiple zero code proposals as the basis for a **Net Zero stretch code to be adopted in 2021**. The **Energy Zero Code** is the most efficiency-focused.

STRETCH CODE COMMUNITIES



As of November 2019, **80%** of MA has passed the stretch code.

TO HELP COMMUNITIES AND THE COMMONWEALTH MEET OUR CLIMATE GOALS, WE NEED A NET ZERO STRETCH CODE NOW.

AN E-Z PATH FORWARD



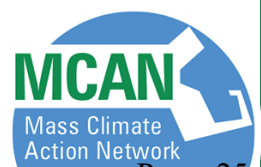
THE ENERGY-ZERO (EZ) CODE IS A VISIONARY MODEL FOR A NEW STRETCH CODE

The EZ Code is the result of collaboration between the Northeast Energy Efficient Partnerships, MCAN, MAPC, Built Environment Plus, and other key stakeholders.

- **Efficiency:** The EZ Code draws from **Passive House** as the basis of its energy efficiency requirements
- **Electrification:** On-site combustion is banned, with some exceptions, meaning it's **fossil-fuel free**
- **Renewables:** The EZ code focuses on **local clean energy** and additive renewable energy

Further Reading

- <https://www.energy.gov/eere/buildings/zero-energy-buildings>
- <https://www.theguardian.com/environment/2018/oct/08/we-must-reduce-greenhouse-gas-emissions-to-net-zero-or-face-more-floods>
- <https://www.wbur.org/cognoscenti/2018/10/17/boston-climate-change-joan-fitzgerald-henrietta-davis?platform=hootsuite>
- <https://www.nrdc.org/experts/pierre-delforge/ca-building-code-takes-big-step-toward-net-zero-energy>
- <https://www.architecturalteam.com/projects/bristol-commons-lenox-green-3/>
- <https://www.mass.gov/files/documents/2018/11/28/stretch-code-towns-adoption-by-community-map-and-list.pdf>



Video recording of meetings proposal

Heather A. Hamilton <hhamilton@brooklinema.gov>

Mon 11/23/2020 11:53 AM

To: Devon Fields <dfields@brooklinema.gov>; Melvin Kleckner <mkleckner@brooklinema.gov>

Cc: Bernard Greene <bgreene@brooklinema.gov>

Devon,

Please share proposed language to the rest of the Board members prior to Tuesday.

The following boards will begin to record their full committee meetings and post them on the Town website within one business day:

ZBA, HAB, Public Health, CDICR, T Board

The Chair of the Board will inform the members and the public about the recording and will note if there are objections and the reason given. In limited circumstances, the chair may make a motion to stop the recording when a member of the public cites an issue the Chair deems sensitive in nature and requests the recording to be discontinued temporarily. Meeting minutes should still be kept in this instance. If there is an issue requiring anonymity, the Chair will advise the person they have the right to turn off video and rename themselves in order to accommodate.

This pilot will last until meetings resume primarily in person. At that time, the Select Board will hold a public hearing to get feedback from the public and Chairs of the committees on the pros and cons of continuing such a policy.

Heather Hamilton

Brookline Select Board Member

333 Washington St., 6th floor

Brookline, MA 02445

hhamilton@brooklinema.gov | (617) 651-0776

[Please give to Brookline's Safety Net Fund](#), providing emergency funding for rent, utilities, food and other needs to anyone who lives, works, or goes to school in Brookline. That includes Brookline's METCO families, small business owners, and employees – all regardless of documentation status. Assistance is available in multiple languages. **Call 617-277-8107 for support.**

Fw: please share with SB members

Devon Fields <dfields@brooklinema.gov>

Mon 11/23/2020 2:48 PM

To: Bernard Greene <bgreene@brooklinema.gov>; Heather A. Hamilton <hhamilton@brooklinema.gov>; Nancy Heller <nheller@brooklinema.gov>; Raul Fernandez <rfernandez@brooklinema.gov>; John VanScoyoc <jvanscoyoc@brooklinema.gov>

Please see the below message from Select Board Member VanScoyoc.

I've also linked how I share the meeting videos for the [Task Force to Reimagine](#) and the [Policing Reforms Committee](#).

Devon Fields (she, her, hers)

Administrative Services Director

Town Hall |333 Washington St., 6th Floor

Brookline, MA 02445

dfields@brooklinema.gov

office: (617) 730-2211 |cell: (617) 869-4013

www.brooklinema.gov



Office Hours: M-Th: 8 a.m. - 5 p.m. Friday: 8 a.m. - 12:30 p.m.

From: John VanScoyoc <jvanscoyoc@brooklinema.gov>

Sent: Monday, November 23, 2020 2:08 PM

To: Devon Fields <dfields@brooklinema.gov>

Subject: please share with SB members

For an example of the simplicity of making recorded meetings available to the public, please see the web page maintained by the Boylston Corridor Study Committee (thanks to efforts of PB staff member Eddie Bates). Note that tapes of meetings are linked down the right hand column of the page. All tapes were recorded on the Zoom platform. -- yours, john v

<https://www.brooklinema.gov/1605/Boylston-Street-Corridor-Study-Committee>

ARTICLE 28

**AMENDMENT TO THE ADVISORY COMMITTEE MOTION
OFFERED BY REP. TOMMY VITOLO**

MOVED: To delete the following paragraph from Section 2.1.14, Mandatory Educational Training for Town Meeting Members, of the Advisory Committee motion:

Further, all Town Meeting Members shall attend a fiscal educational training seminar within six months of becoming a Town Meeting Member, and thereafter at least once every three years. Such seminars will address financial information about both the Town and the Public Schools of Brookline, and will be organized at least annually by the Chair of the Advisory Committee and supported by Town Staff, members of the Advisory Committee, and other knowledgeable parties. This Article shall not apply to Town Meeting Members who have fulfilled the training requirements set forth in Article 3.20.

ARTICLE 28TWENTY-EIGHTH ARTICLE

Submitted by: The Long-Term Policy and Planning Sub-Committee of the Advisory Committee

To see if the Town will amend its Section 2.1.14 and its Article 2.2 and its Article 3.20 of its General By-Laws to establish a fiscal education requirement for all Town Meeting Members, Advisory Committee Members and other elected officials and individuals appointed to any Board or Commission that has or could reasonably be expected to have input into any matter affecting the financial situation of the Town. The proposed added language is underlined below.

SECTION 2.1.14 MANDATORY EDUCATIONAL TRAINING FOR TOWN MEETING MEMBERS

All Town Meeting Members shall, within one hundred and twenty (120) days after the effective date of this by-law for Town Meeting Members incumbent on that date, and within one hundred and twenty (120) days after their initial election for Town Meeting Members elected subsequent to that date, complete the on-line Conflict of Interest Law training provided by the State Ethics Commission. In the alternative, Town Meeting Members may attend an educational training seminar hosted by the Office of Town Counsel. This Article shall not apply to Town Meeting Members who have fulfilled the training requirements set forth in Article 3.20. Town Meeting Members shall not be required to receive such training more than once, unless they are otherwise required to do so as special municipal employees under the provisions of G.L. c. 268A. This by-law provision became effective on May 1, 2016.

Further, all Town Meeting Members shall, within one hundred and twenty (120) days after the effective date of this by-law for Town Meeting Members incumbent on said effective date, and within one hundred and twenty (120) days after their initial election to Town Meeting for Members elected or caucused in subsequent to said effective date, attend a fiscal educational training seminar incorporating financial information about both the Town and the Public Schools of Brookline hosted by Town Staff, members of the Advisory Committee, other knowledgeable parties, or any combination of the aforementioned. This Article shall not apply to Town Meeting Members who have fulfilled the training requirements set forth in Article 3.20. Town Meeting Members shall be required to receive such training at least every three years. This by-law provision will have an effective date of no later than May 1, 2021.

Article 2.2.2 TERMS OF APPOINTMENT

Members shall hold office from July 1st, in the year of their appointment, for three-year staggered terms and until their successors are appointed. All vacancies shall be

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filled by the Moderator for the unexpired remainder of the term of the appointee's predecessor.

A member of the Committee shall cease to be a member upon the occurrence of any of the following events:

1. Removal of residence from the Town of Brookline.
2. Absence from seven or more duly called and held meetings of the Committee during any year of the member's term, considering each period from July 1 to the following June 30 as a year for this purpose.

A member of the Committee who is a Town Meeting Member shall cease to be a member of the Committee effective the 30th day of June following the occurrence of any of the following events:

3. Removal of residence from the precinct from which elected a Town Meeting Member.
4. Failure of re-election as a Town Meeting Member.
5. Expiration of term as a Town Meeting Member.

Upon ascertaining that any of events 1-5 has occurred, the Chairman of the Committee shall notify the Secretary of the Committee who shall give written notice to the member in question. A copy of such notice shall be sent promptly to the moderator.

Further, all Advisory Committee Members shall, within one hundred and twenty (120) days after the effective date of this by-law for Advisory Committee Members incumbent on said effective date, and within one hundred and twenty (120) days after their initial appointment he Advisory Committee subsequent to said effective date, attend a fiscal educational training seminar incorporating financial information about both the Town and the Public Schools of Brookline hosted by either hosted by Town Staff, members of the Advisory Committee, other knowledgeable parties, or any combination of the aforementioned. This Article shall not apply to Advisory Committee members who have fulfilled the training requirements set forth in Article 3.20. Advisory Committee Members shall be required to receive such training at least every three years. This by-law provision will have an effective date of no later than May 1, 2021.

ARTICLE 3.20.2 MANDATORY EDUCATIONAL TRAINING

All Elected and Appointed Officials shall within one hundred and twenty (120) days before or after their election or appointment to a Committee or Subcommittee, attend an educational training seminar hosted by the Office of Town Counsel which shall include the requirements of the Open Meeting Law

and Conflict of Interest Law In the alternative, members may meet with Town Counsel, or a member of his/her staff, to receive such information and training.

Further, all Elected and Appointed Officials appointed to any Board or Commission that has or could reasonably be expected to have input into any matter affecting the financial situation of the Town shall, within one hundred and twenty (120) days after the effective date of this by-law if incumbent on said effective date, and within one hundred and twenty (120) days after their initial election or appointment subsequent to said effective date, attend a fiscal educational training seminar incorporating financial information about both the Town and the Public Schools of Brookline hosted by Town Staff, members of the Advisory Committee, other knowledgeable parties, or any combination of the aforementioned. Elected and Appointed Officials appointed to any Board or Commission that has or could reasonably be expected to have input into any matter affecting the financial situation of the Town shall be required to receive such training at least every three years. This by-law provision will have an effective date of no later than May 1, 2021.

Or act on anything relative thereto

PETITIONER'S ARTICLE DESCRIPTION

Due to the COVID-19 crisis, the Select Board voted to pursue a limited warrant for the Annual Town Meeting to meet the challenges of conducting an alternate form of town meeting and alleviate the number of public meetings and public hearings conducted during the state of emergency. This Article is a duplicate of the Article filed for the Annual Town Meeting.

In its final report, the Brookline Fiscal Advisory Committee ("BFAC") recommended that the Town amend Section 2.1.14 of the Town By-Laws to include the requirement that every three years, all Town Meeting Members attend at least one informational/training meeting that covers the Town budgeting process and financial matters and is conducted by Town Hall staff and/or a small group of Advisory Committee members. BFAC made this recommendation for two reasons. First, during their year-long research, which included many conversations and multiple meetings, BFAC members came to the realization that the level of comfort and degree of familiarity that members of Town boards, committees, and commissions have with financial terminology, concepts, and topics varies significantly. It is important that any analysis or discussion of Town finances presented in reports, at committee meetings, and at Town Meeting be understood by participants with varying levels of financial literacy. Second, BFAC members are of the strong belief that any elected or appointed individual should have at least a basic understanding of financial matters impacting the Town.

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This warrant article asks Town Meeting both to accept the recommendation of BFAC and to expand the education requirement to include all members of the Advisory Committee as well as to all Elected and Appointed Officials appointed to any Board or Commission that has or could reasonably be expected to have input into any matter affecting the financial situation of the Town.

SCHOOL COMMITTEE RECOMMENDATION

On October 15, 2020, the School Committee VOTED UNANIMOUSLY by a vote of 9 in favor (Mr. Anselme, Ms. Charlupski, Ms. Ditkoff, Ms. Federspiel, Dr. Liu, Ms. Monopoli, Ms. Nobrega, Mr. Pearlman, Ms. Scotto), 0 opposed and 0 abstentions to support 1st Special Town Meeting Warrant Article 28. If changes to this Warrant Article occurred after the date of this vote, the School Committee did not have an opportunity to review them by the submission deadline for the Combined Report.

The School Committee supports broad training in financial literacy and budget processes for elective office holders and appointees to town bodies in a cost-conscious manner that does not overstretch staff. The School Committee believes that elective office holders and appointees would also benefit from instruction in school budget preparation and regulatory constraints.

SELECT BOARD'S RECOMMENDATION

Article 28 is a petitioned article asking the Town to amend its By-laws. This article will establish a fiscal education requirement for all Town Meeting Members, Advisory Committee Members, and all other elected officials and individuals appointed to any Town board or commission that discusses or has any input on any matter that may have a financial impact on the Town.

The Select Board supports this article because they understand the importance of the Town having a reasonable understanding of Town finances and how the budget process works. Board members support providing educational opportunities for those who serve in capacities and make decisions that affect the Town budget. The Select Board commissioned the Brookline Fiscal Advisory Committee, where this policy recommendation was delivered in its final report, and believe it is a prudent recommendation. The Board believes it would be beneficial to offer this voluntary course to improve municipal finance understanding and increase civic knowledge of the Town's finances.

A unanimous Select Board recommends FAVORABLE ACTION on the Advisory Committee motion.

ADVISORY COMMITTEE'S RECOMMENDATIONSUMMARY:

Article 28 asks the Town to approve changes to three sections of Brookline's General By-Law to establish a fiscal education requirement for all Town Meeting Members, Advisory Committee Members and other elected officials and individuals appointed to any Board or Commission that has or could reasonably be expected to have input into any matter affecting the financial situation of the Town.

By a vote of 26-0-with one abstention, the Advisory Committee recommends favorable action on Article 28.

BACKGROUND

The Brookline Fiscal Advisory Committee ("BFAC") recommended the Town amend Section 2.1.14 of the Town By-Laws to include a fiscal education requirement for all Town Meeting Members. This recommendation was made after BFAC concluded that there is a wide disparity in the degree of familiarity and level of comfort among members of Town Boards, commissions and committees with financial terminology, concepts and topics.

There is no training offered to anyone who comes into Town government. All elected officials and volunteers are left to read voluminous budget books and view presentations and educate themselves on terminology, rules, policies and regulations. Even for individuals with finance and budgeting backgrounds and experience this can be daunting, intimidating and overwhelming.

The Advisory Committee's Long-Term Policy and Planning Sub-Committee (LTPPC) reviewed the rationale behind BFAC's recommendation and noted that BFAC only asked Town Meeting Members to be educated despite BFAC highlighting the need for fiscal education among a broader level of Town volunteers and elected officials. The LTPPC highlights that fiscal education will help create more uniform understanding of the Town's financial matters and provide a 'safe' environment for people to learn and ask questions they may otherwise feel uncomfortable raising.

The LTPPC expanded BFAC's recommendation to include Articles 2.2.2 (Advisory Committee Terms of Appointment) and 3.20.2 (Mandatory Educational Training) of the General By-Laws in addition to Section 2.1.14 (Mandatory Educational Training for Town Meeting Members).

DISCUSSION

Members of the Advisory Committee expressed strong support for the Article. The questions and comments from members and from the public centered on development, implementation and enforcement as opposed to the need identified by BFAC.

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Several questions implicitly asked whether there could be exemptions from the requirement in certain circumstances such as: people who have been involved with the Town for a certain length of time and people who have certain academic or professional credentials. Related was the question of whether everyone would be required to retake the course every three years. The simple answer to all of these questions is ‘yes’ as there is no way to determine a. how long is long enough for someone to be exempted, b. that there is no evidence that having certain credentials or professional experience translates into a good understanding of municipal finance and/or Brookline’s own unique financial situation and c. that things change, including policies, processes, standards, etc. (continuing education requirements for professional licensures were raised as examples). There was a suggestion that as time went on it might be possible, and likely very useful, to create education modules that are more appropriate for ‘beginners’ vs. more experienced participants. There was an additional suggestion that course materials include some discussion about social costs/benefits of expenses and investments (or lack thereof) to the extent practicable.

The point was made that there does not appear to be a department that has final responsibility for developing and implementing the material and classes and that the date for implementation seemed aggressive. This was acknowledged while pointing out that the Article does state that Town Staff and members of the Advisory Committee (and others) are expected to host the seminars.

A question was asked whether the educational requirement violated the First Amendment as it relates to elected officials. The existing education requirements were raised in response to that question but it was also agreed to add in severability language in case the Attorney General had an issue with any part of the Article.

It was noted that there is no enforcement mechanism, at least for elected officials. This was acknowledged as it relates to elected officials, including Town Meeting members. Presumably, for AC members the requirement is part of the Terms of Appointment so the remedy for failure to attend would be removal by the Moderator. A similar remedy could be imposed by the Select Board for any appointments that it made to specific Boards and Commissions.

One reservation was that the requirement could be burdensome for people who are already devoting a significant amount of their time to the Town on a volunteer basis and that this could reduce the willingness of some people to serve or run for office.

A final suggestion was that the course materials be posted on-line for general public access.

RECOMMENDATION:

By a vote of 26-0-1 The Advisory Committee voted Favorable Action with the following addition:

If any portion or provision of these By-Law changes are declared invalid or unenforceable by a court of competent jurisdiction or by the Office of the Attorney General, the remaining provisions shall continue in full force and effect.

Article 28 as amended:

To see if the Town will amend its Section 2.1.14 and its Article 2.2 and its Article 3.20 of its General By-Laws to establish a fiscal education requirement for all Town Meeting Members, Advisory Committee Members and other elected officials and individuals appointed to any Board or Commission that has or could reasonably be expected to have input into any matter affecting the financial situation of the Town. The proposed added language is underlined below.

SECTION 2.1.14 MANDATORY EDUCATIONAL TRAINING FOR TOWN MEETING MEMBERS

All Town Meeting Members shall, within one hundred and twenty (120) days after the effective date of this by-law for Town Meeting Members incumbent on that date, and within one hundred and twenty (120) days after their initial election for Town Meeting Members elected subsequent to that date, complete the on-line Conflict of Interest Law training provided by the State Ethics Commission. In the alternative, Town Meeting Members may attend an educational training seminar hosted by the Office of Town Counsel. This Article shall not apply to Town Meeting Members who have fulfilled the training requirements set forth in Article 3.20. Town Meeting Members shall not be required to receive such training more than once, unless they are otherwise required to do so as special municipal employees under the provisions of G.L. c. 268A. This by-law provision became effective on May 1, 2016.

Further, all Town Meeting Members shall, within one hundred and twenty (120) days after the effective date of this by-law for Town Meeting Members incumbent on said effective date, and within one hundred and twenty (120) days after their initial election to Town Meeting for Members elected or caucused in subsequent to said effective date, attend a fiscal educational training seminar incorporating financial information about both the Town and the Public Schools of Brookline hosted by Town Staff, members of the Advisory Committee, other knowledgeable parties, or any combination of the aforementioned. This Article shall not apply to Town Meeting Members who have fulfilled the training requirements set forth in Article 3.20. Town Meeting Members shall be required to receive such training at least every three years. This by-law provision will have an effective date of no later than May 1, 2021.

Article 2.2.2 TERMS OF APPOINTMENT

Members shall hold office from July 1st, in the year of their appointment, for three-year staggered terms and until their successors are appointed. All vacancies shall be filled by the Moderator for the unexpired remainder of the term of the appointee's predecessor.

A member of the Committee shall cease to be a member upon the occurrence of any of the following events:

1. Removal of residence from the Town of Brookline.

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2. Absence from seven or more duly called and held meetings of the Committee during any year of the member's term, considering each period from July 1 to the following June 30 as a year for this purpose.

A member of the Committee who is a Town Meeting Member shall cease to be a member of the Committee effective the 30th day of June following the occurrence of any of the following events:

1. Removal of residence from the precinct from which [they were] elected a Town Meeting Member.
2. Failure of re-election as a Town Meeting Member.
3. Expiration of term as a Town Meeting Member.

Upon ascertaining that any of events 1-5 has occurred, the Chairman of the Committee shall notify the Secretary of the Committee who shall give written notice to the member in question. A copy of such notice shall be sent promptly to the moderator.

Further, all Advisory Committee Members shall, within one hundred and twenty (120) days after the effective date of this by-law for Advisory Committee Members incumbent on said effective date, and within one hundred and twenty (120) days after their initial appointment he Advisory Committee subsequent to said effective date, attend a fiscal educational training seminar incorporating financial information about both the Town and the Public Schools of Brookline hosted by either hosted by Town Staff, members of the Advisory Committee, other knowledgeable parties, or any combination of the aforementioned. This Article shall not apply to Advisory Committee members who have fulfilled the training requirements set forth in Article 3.20. Advisory Committee Members shall be required to receive such training at least every three years. This by-law provision will have an effective date of no later than May 1, 2021.

ARTICLE 3.20.2 MANDATORY EDUCATIONAL TRAINING

All Elected and Appointed Officials shall within one hundred and twenty (120) days before or after their election or appointment to a Committee or Subcommittee, attend an educational training seminar hosted by the Office of Town Counsel which shall include the requirements of the Open Meeting Law and Conflict of Interest Law In the alternative, members may meet with Town Counsel, or a member of his/her staff, to receive such information and training.

Further, all Elected and Appointed Officials appointed to any Board or Commission that has or could reasonably be expected to have input into any matter affecting the financial situation of the Town shall, within one hundred and twenty (120) days after the effective date of this by-law if incumbent on said effective date, and within one hundred and twenty (120) days after their initial election or appointment subsequent to said effective

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date, attend a fiscal educational training seminar incorporating financial information about both the Town and the Public Schools of Brookline hosted by Town Staff, members of the Advisory Committee, other knowledgeable parties, or any combination of the aforementioned. Elected and Appointed Officials appointed to any Board or Commission that has or could reasonably be expected to have input into any matter affecting the financial situation of the Town shall be required to receive such training at least every three years. This by-law provision will have an effective date of no later than May 1, 2021.

If any portion or provision of these By-Law changes are declared invalid or unenforceable by a court of competent jurisdiction or by the Office of the Attorney General, the remaining provisions shall continue in full force and effect.

XXX